



NORTH HOCKEY ASSOCIATION

North Performance Committee



Appointment of Chair

Applications are invited for the position of Chair of the North Performance Committee

Letters of applications should be submitted to Chris Reece, Secretary to the North Hockey Association by 12th December 2015. Email: chris.reece59@btinternet.com . Chris Darling, the current chair is to stand down from this post. Interested persons may wish to talk to him about the role and he can be contacted on 01729 851452.

The role is a non-remunerated leadership role. The person appointed by the Council of the North Hockey Association is responsible to it for leading the strategic planning and implementation of Single System activities at regional level (JRPC). Additionally the Chair is responsible for providing support to and representing the County groups which have direct responsibility for JAC and JDC activities.

The Chair may be appointed to the EH Single System Committee and/or to some of its working groups but even if not the chair must ensure that delegates are briefed and report back on all proposals and decisions emanating from these bodies.

The Chair is required to ensure that all the Committee's responsibilities are fulfilled, if necessary recruiting additional volunteers or rebalancing work load to ensure manageability. The Terms of Reference of the Performance Committee are on the North HA Website. Located under the tab Information and Downloads, link:

<http://www.northhockey.org/public/handbook.php>

In the appendix of the ToR the responsibilities of the Chair are as listed below.

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| Chair | <p>Leadership</p> <p>To provide leadership and support to all those working within those parts of the single system falling within the remit of NHA. Responsibility for the smooth running of the NPC and for ensuring that appointments to it and to JRPC Management groups are advertised and appointments made are open and transparent. Ensure that all operations and published documents are aligned with agreed EH Policy;</p> <p>NPC operation</p> <p>Preparation of the full agenda and meeting notes</p> <p>Attendance at and presentation of reports to NHA Executive Committee & North Council</p> <p>EH matters</p> <p>Lead on communicating EH initiatives and appointment, when necessary, of substitutes</p> <p>JRPC operation</p> <p>Ensure that JRPC appointment committees are established and the required external members appointed to them.</p> <p>Ensure NPC attendance at JRPC meetings (generally 2 per JRPC meeting per year)</p> <p>Attend JRPC evaluation meetings</p> <p>Receive financial reports from the Vice Chair and report to NHA Exec and Council</p> <p>JAC/JRPC</p> <p>Reviewing and presenting JAC/JRPC interface (selection) documentation. Attending JAC area meetings when appropriate</p> <p>Tier 1 Competition</p> <p>Work with JRPC Chairs/VCs to update policy and produce templates to guide the Tier 1 administrator.</p> <p>Appointment of Tier 1 administrator.</p> <p>Contracts</p> <p>Ensure that all contracts and associated documents are aligned with EH advice reading self-employment status.</p> <p>General</p> <p>With the Secretary deal with any issues not covered in this specification</p> |
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