

## **NORTH HOCKEY ASSOCIATION: PERFORMANCE COMMITTEE**

### **APPOINTMENT OF SECRETARY**

**Applications are sought for the position of Secretary of the North Performance Committee, the current holder having to stand down because a job change takes him away from home.**

The secretary's duties are to:

- Attend the meetings approx. 4 times a year in Leeds (travel expenses claimable from North HA)
- Take notes, prepare and issue the minutes and action point lists as soon as possible after each meeting
- Issue agendas in a timely fashion

This role would be perfect for someone who would like to be involved or gain experience of county and regional level hockey but only has limited time to offer to this vital voluntary role.

**Applications, including a brief CV (no more 250 words) should be submitted to Lewis Butcher, North Regional Manager, [north@englandhockey.org](mailto:north@englandhockey.org), by 30th June**

### **Information about North Performance Committee**

The Committee meets at least four times per year. It has powers of co-option and of appointing working parties. At County and Regional level the Committee is responsible for the Single System (U18 and below) and has an overview of Coach Development. It is required to respond to related EHB consultation papers and to draw to the attention of suitably qualified persons appointments advertised at National level.

#### **The Committee is responsible for:**

- working with the existing Regional Schools and Youth sub-committees to manage the transition to the single system and then to complete the winding up of the sub-committees;
- determining the terms of reference governing the Junior JRPCs and then for monitoring and assessing the management of the centres, the delivery of high quality coaching to players, the support for coaches and managers and the timeliness and quality of feedback given to players;
- the process for the appointment of officers, coaches and managers to the JRPCs; the management of their contracts and ensuring there is compliance with all child protection requirements;
- developing and then monitoring the establishment of effective links between the JRPCs and constituent Junior Academy Centres (JACs) to ensure that each body is appropriately supported and that the views of all involved are properly represented at regional and national level;
- developing and then monitoring the implementation and effectiveness of the criteria and the system for selection of players both to JRPCs and to Pennine Puma squads;
- the advertising and appointment or nomination to the England Hockey Board SSSG (Single System Strategy Group), SSIG (SS Implementation Group) and any constituent subgroups;
- ensuring the maintenance of a database of coaches and other persons involved in SS delivery in the region;
- ensuring that effective communication and consultation channels are established and used so that information is properly shared with all interested parties;
- reviewing coaches' progression and awards structures at regional level;
- liaising with the EHB North office in the organisation of courses and awards;
- working with the EHB North Regional Manager and Development Officers to organise and publicise open meetings of coaches and managers and others with an interest in the development of youth hockey in the North with the aim of disseminating information and good practice;
- liaising, via the Junior Competitions sub-group, with the Competitions Committee to establish the calendar of events;
- subject to the strategy determined by the NHA Executive Committee, working with the following to implement the England Hockey Board Performance Plan and Single System for Hockey :
  - EHB Employees and Officers (including Centrally Contracted Coaches),
  - County Associations, JACs, JDCs, Clubs, Junior Clubs and Schools;
- identifying development gaps and consider, prioritise and implement ways to fill the gaps;